

# How to register for an account through NEIC to sign up for council events.

Any questions, feel free to contact Sandi Potempa 847-875-5304 or [slm721@prodigy.net](mailto:slm721@prodigy.net)

Go to: <http://www.neic.org/>

Here is the home page, click **Join**

The screenshot shows the website for the Boy Scouts of America, Northeast Illinois Council. The header includes the council's logo and the slogan "Prepared. For Life.™". The navigation bar contains links for Home, Calendar, Contact Us, Join Scouting, Support Scouting, and How To Help. A search bar is located on the right. The main content area features a large image of two divers with the hashtag #ScoutBlast. Below this, there are sections for "Today's Top Stories" and "In Other News". The right-hand sidebar contains "Hours" information for the office, Scout Shop, and Summer Hours, as well as a list of districts and specialty areas.

## Step 1: Create new membership

### Create New Membership

To create a new MyCouncil membership step through the following dialog. You will create your sign-in credentials and create your profile.

#### Step 1 of 4: Create Your Sign In Credentials

Enter your name, date of birth and sign in credentials below...

Name:  First Name  Last Name

Date of Birth:  MM/DD/YYYY

Youth Protection guidelines require that you provide your date of birth. You must be a minimum age of 13 to join this site.

Email Address:

- Type it Again:

Please type your email address carefully to make sure it is correct. Memberships with invalid email addresses are subject to deletion.

Password:

- Type it Again:

Password must be at least 7 characters long and contain at least 1 non-alphanumeric character [!@#\$%^&\*()\_+<=>?]

Next

Follow the screen and enter your contact information.

Please note for password, it must be at least 7 characters long and include 1 non-alphanumeric character- EXAMPLE: johndoe1# (sample password)

Then **CLICK Next**



## Step 2: Enter your Contact Information

### Create New Membership

To create a new MyCouncil membership step through the following dialog. You will create your sign-in credentials and create your profile.

#### Step 2 of 4: Enter Your Contact Information

Enter your contact information below...

**Address:**   
  
  
   
  
**Phone Number:**  -- Type 

Next

Then **CLICK Next**

## Step 3: Indicate your Involvement

### Create New Membership

To create a new MyCouncil membership step through the following dialog. You will create your sign-in credentials and create your profile.

#### Step 3 of 4: Indicate Your Involvement

Select items below that indicate your involvement. Check all that apply...

##### I am a...

- Scout  Volunteer  Parent  
 Other

##### I am involved with these Programs...

- Shooting Sports  Cub Scouting  Boy Scouting  
 Venturing  Order of the Arrow

##### I am involved with these Districts...

- Aptakasic  In-School Scouting/Scoutreach  North Star  
 Potawatomi  Special Programs

Next

Check all that apply. For programs choose Cub Scouting OR feel free to choose others that you may be involved in now or later. You can always go back and edit. For District, check North Star

Then **CLICK Next**

## Step 4: Indicate your Involvement

### Create New Membership

To create a new MyCouncil membership step through the following dialog. You will create your sign-in credentials and create your profile.

**Step 4 of 4: Choose Your Email Subscriptions**

Indicate your preferences below for receiving information via email...

**Subscribe To:**

- General Email and Announcements
- Club CubAir eNews
- Council Electronic Newsletter
- NEIC Shooting Sports eNews
- OA eNews
- Scout Shop Newsletter

These 2 are defaulted as checked; you can edit any way you choose. **Then CLICK Finish**  
**Once you click Finish, you will receive the congratulations message**

[Home](#)

 [Print](#)

### Welcome to MyCouncil

*Your personalized membership on the Northeast Illinois Council Website*

Vincent Potempa - Sunday, September 20, 2015

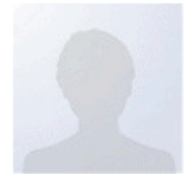


#### **Congratulations!**

You have successfully created your MyCouncil membership. Please take a moment to [check your profile](#) to make sure all of your information is correct.

Your membership allows you to receive electronic communications from the council in the form of emails and e-newsletters. You can specify your involvement and choose the type of communications you want to receive so that you get information that is both relevant and timely.

In the near future, your MyCouncil page (this page) can be used to collect and store favorite pages and events from the website, create a personal calendar, and will also be used in the future to register for events.



**Home**

[Your Account](#)

[Order History](#)